



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

July 21, 2004

Edward Keenan, Treasurer
Plumbers Union Local 690 Plumbing & Pipe
Fitting Ind US & CAN Local Election
Political Action Fund
2791 Southampton Road
Philadelphia, PA 19154

Response Due Date:
August 20, 2004

Identification Number: C00252825

Reference: Year End Report (10/1/03-12/31/03)

Dear Mr. Keenan

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

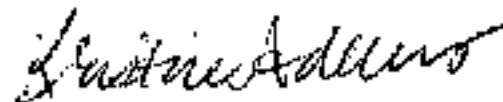
- Please provide a Schedule A to support the entry disclosed on Line 11(b) of the Detailed Summary Page. All contributions from political committees must be itemized on Schedule A regardless of the amount. 2 U.S.C. §434(b)(3)(B)
- Please provide a Schedule A to support the entry reported on Line 16 of the Detailed Summary Page. All refunds received from federal candidates and committees must be itemized on Schedule A regardless of the amount of the refund. 2 U.S.C. §434(b)
- Please clarify all expenditures for "distributing literature on election day." If any of these activities referenced federal candidates or a portion or all of these expenditures were made on behalf of federal candidates, they should be attributed accordingly and reported on Schedules B or E for Lines 23 and 24 of the Detailed Summary Page, as appropriate.
- Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Operating

expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1141.

Sincerely,



Kristine Adams

Campaign Finance Analyst
Reports Analysis Division

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